

Fort Bragg Unified School District  
312 South Lincoln Street  
Fort Bragg, CA 95437

Phone: (707) 961-2850  
FAX (707) 964-5002

**PRIVATE DRIVER APPLICATION FOR VOLUNTARY DRIVERS**

Private Driver/Employee Driver Driving Private Vehicle

**INSTRUCTIONS**

- Complete form annually
- Attach copy of current California Drivers License. All drivers must be at least 25 years old.
- Attach H6 Motor Vehicle Report showing 10 years of driving history from DMV for each individual driver.
- Attach copies of current insurance coverage for the vehicle(s)/driver(s) indicating effective dates and liability limits.
- Turn into your school — Circle School Site Applicable:    Redwood    Dana Gray    Middle School    High School

**Names of Driver(s):** \_\_\_\_\_

**Driver's License Numbers for above drivers:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone/Cell Phone Numbers:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_

**Policy No./Expiration date:** \_\_\_\_\_

**VEHICLE INFORMATION:**

- 1) **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_ **Car License Plate Number:** \_\_\_\_\_  
**Number of Seatbelts:** \_\_\_\_\_ **Number of Booster/Child Restraint Seats, if applicable:** \_\_\_\_\_
- 2) **Make:** \_\_\_\_\_ **Year:** \_\_\_\_\_ **Car License Plate Number:** \_\_\_\_\_  
**Number of Seatbelts:** \_\_\_\_\_ **Number of Booster/Child Restraint Seats, if applicable:** \_\_\_\_\_

*Please read the following information and each driver indicate your understanding/agreement by signing below.*

**Driver Requirements**

To ensure that private transportation services will be provided in a safe, efficient and cost effective manner, the following requirements will be met:

1. The driver must be at least age 25 if transporting students, possessing a valid California driver's license, and have been continuously licensed for a minimum of 3 years.
2. Driver must be free of any medical condition that may affect his/her ability to operate a vehicle.
3. No alcohol or drugs will be consumed prior to, or while operating the vehicle.
4. The vehicle will be in excellent condition and repair.
5. The number of passengers shall not exceed the capacity for which the vehicle was designed.
6. No one may transport more than nine passengers plus the driver in any vehicle.
7. Transportation is limited to District business and/or transportation of students and approved chaperones for educationally based activities, sports and field trips.
8. All occupants must wear seat belts whenever the vehicle is in motion.
9. All students who are less than 8 years of age or under 4'9" tall must be properly secured in a rear seat, in a child passenger restraint system, meeting applicable federal motor vehicle safety standards.
10. The use of cell phones, walkmans, pagers or other electronic devices while driving is prohibited.
11. Smoking a pipe, cigar or cigarette in the vehicle is prohibited.
12. The driver accepts the added responsibility that comes from carrying extra individuals and, therefore, will be conscientious in obeying all driving rules and regulations set forth by the State of California. The California Supreme Court has eliminated the protection of the former California Guest Law; therefore, a guest passenger may sue his/her host owner/driver.
13. All drivers must have an acceptable driving record as determined by District policy. The Fort Bragg Unified School District reserves the right to require a current H6 Motor Vehicle Report (10 year MVR) and/or accident reports for driver eligibility.
14. The driver must have an automobile liability insurance policy and assume all responsibility for all physical damage to his/her vehicle. The District's liability insurance **does not** extend protection to the private driver, occupant or vehicle.
15. If the above conditions change and/or cannot be met, I will no longer participate as a driver until the requirements can be met.

*(continued on backside)*

**PRIVATE DRIVER APPLICATION FOR VOLUNTARY DRIVERS**

Private Driver/Employee Driver Driving Private Vehicle continued

**Minimum limits of insurance required of the driver are:**

Bodily Injury	<u>\$100,000 each person</u>
	<u>\$300,000 each occurrence</u>
Property Damage	<u>\$ 50,000 each occurrence</u>
<u>OR</u>	
Combined Single Limit	<u>\$300,000 each occurrence</u>

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If the above conditions change and/or cannot be met, I will no longer participate as a driver until the requirements can be met.

I CERTIFY THAT I HAVE READ THE ABOVE DRIVER REQUIREMENTS AND THAT I AM IN COMPLIANCE WITH THEM. I UNDERSTAND THAT, IF AN ACCIDENT OCCURS, MY INSURANCE COVERAGE SHALL BEAR PRIMARY RESPONSIBILITY FOR ANY LOSSES OR CLAIMS OF DAMAGE. TO THE BEST OF MY KNOWLEDGE, MY VEHICLE IS MECHANICALLY SOUND.

Driver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driver Name (Print): \_\_\_\_\_

Driver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driver Name (Print): \_\_\_\_\_

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Complete this section when driver is not the registered owner.

I CERTIFY THE INFORMATION PROVIDED IS TRUE AND CORRECT. I UNDERSTAND THAT IF AN ACCIDENT OCCURS, THE REGISTERED OWNER'S INSURANCE COVERAGE SHALL BEAR PRIMARY RESPONSIBILITY FOR ANY LOSSES OR CLAIMS OF DAMAGE AND PERMIT \_\_\_\_\_ TO DRIVE THE VEHICLE. TO THE BEST OF MY KNOWLEDGE, THE VEHICLE IS MECHANICALLY SOUND.

Driver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driver Name (Print): \_\_\_\_\_

Driver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driver Name (Print): \_\_\_\_\_

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**APPROVALS**

Circle School:      RW      DG      MS      HS      Other: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_

All Permits are valid for the current school year only and must be renewed each year.

*Approved forms will be copied to the schools for volunteer drivers to place in their vehicles.*

**All passengers shall provide permission slips signed by their parents.**