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STACY L. MOLLARD

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POSITION OBJECTIVE:

Employee Training Specialist

QUALIFICATIONS IN BRIEF:

B.A. in English, Mundelein College, Chicago.

Six years' elementary teaching with experience in communications, human relations, instruction, and supervision.

Bilingual (English, Spanish).

EXPERIENCE SUMMARY:

COMMUNICATIONS:

Conducted staff development workshops; presented new curriculum plans to parent groups, sent periodic progress reports to parents, and developed class newsletter; presented workshops in parent effectiveness training at state and local conferences.

HUMAN RELATIONS:

Directed effective problem solving/conflict resolution between individual students and student groups; initiated program of student self-governance; acted as liaison between families of diverse cultural, ethnic, and economic backgrounds and school personnel/services; conducted individual and group conferences to establish rapport with parents and discuss student progress.

INSTRUCTION:

Developed instructional modules to solve specific learning problems; developed instructional audiovisual materials; used audiovisual equipment such as overhead, opaque, and movie projectors and audio- and videocassettes; did extensive research in various curricula; served as a member of curriculum development committee; introduced new motivational techniques for students.

CURRENTLY EMPLOYED:

Austin Elementary School, Chicago, Illinois

COMMUNITY INVOLVEMENT:

Board member, Chicago Community Services Center

Allocations Committee, Chicago United Way