

Downloading & Saving Digital Photo Files

Digital cameras make taking large numbers of photographs much easier than did the old film cameras. As a result, personal collections of digital images have become much larger. Printing digital images and saving image files correctly are important parts of preserving these digital memories. We will be using a system of how I save, label, and keep track of digital photo files.

Before you start saving your pictures, open Documents>Pictures> and create a new folder with your name on it, example: Melissa C.

Procedure

1. Connect USB cable to the camera and the computer. Turn on camera and set images in display mode.
2. The computer will then prompt you to select how you wish to download your images (you will be prompted on which to select according to your computer).
3. Follow prompts, "type a name for this group of pictures" use the name of the lesson, example: Scavenger Hunt.
4. Then move this sub-folder (scavenger hunt) to your main folder (Melissa C).
5. Next open your subfolder and rename each image, example: shadow (note if you have more than one shadow image add a number, example: shadow 1, shadow 2...).
6. Repeat as needed.

Eventually when I get enough files in my folders, I burn them to disc or a memory stick and then erase the folders from my hard drive and start over. This not only archives images but frees up memory on your computer.