

Fort Bragg High School
Grade Change Request

Date of Request: _____

Teacher: _____ Class/Period: _____

Student: _____ Grade Level: _____

Current grade: _____ **New Grade:** _____

Teacher Signature: _____

Reason for request:

Student was given an "I" on the grade report. This is the grade to replace the incomplete mark. (See **Incomplete "I" Grade Request** form for details.)

Teacher error - Please explain: _____

Other: _____

Approved **Denied**

Site Administrator Signature: _____

Date: _____

Counseling Office:

Date of grade change: _____ Counseling Staff Signature: _____