

**APPLICATION FOR ADMINISTRATIVE EMPLOYMENT WITH FORT BRAGG UNIFIED SCHOOL DISTRICT**

Return to: Personnel Office, Fort Bragg Unified School District  
312 South Lincoln Street, Fort Bragg, CA 95437  
Telephone (707) 961-2850 Telefax (707) 964-5002

**ADMINISTRATIVE EMPLOYMENT APPLICATION**

As part of the application process, candidates are required to complete the application and attach a formal letter of application, a complete resume and placement papers, and three (3) letters of reference. Please Print or Type

Applicant Name: \_\_\_\_\_

First

Middle

Last

Home Telephone number: \_\_\_\_\_ Message Phone: \_\_\_\_\_

Present Address: \_\_\_\_\_

City

State

zip code

Email: \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

**CALIFORNIA CREDENTIALS:**

\_\_\_\_\_ Expires: \_\_\_\_\_  
Credential Subject (if applicable)

\_\_\_\_\_ Expires: \_\_\_\_\_  
Credential Subject (if applicable)

\_\_\_\_\_ Expires: \_\_\_\_\_  
Credential Subject (if applicable)

**EDUCATION HISTORY Verification of degrees or certificates is required.**

Name of Institution	Major/Minor or Focus of Work	Degree/Certificate

**PROFESSIONAL EXPERIENCE - Please start with most recent first. Attach an additional sheet of paper if needed.**

Position Held	Employment Dates		Name and Address of Employer (Include phone number & zip code)	Reason for Leaving
	From	To		

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**PROFESSIONAL REFERENCES**

Name/Position	Mailing Address, City, State and Zip Code	Telephone (Including area code)

**Please comment on the most significant contributions you have made in the area of the position for which you are applying (Limit comment to space provided):**

Please indicate what you consider to be your most important qualifications that will enable you to perform in this position.

**I HEREBY CERTIFY that all statements on this application are true and correct and authorize investigation of all statements herein recorded. I release from liability persons and organizations reporting information required by this application.**

**I understand that giving false information on this application will automatically disqualify me from employment. I further understand that if employed, statements on this application that are found to be incorrect or false, are sufficient cause for dismissal.**

**Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_**

Please do not include high school or college graduation dates on any resume you may attach to this application.

(Rev 3/02)